Student View: Payments Made

This page applies to the Enterprise Payment Platform. If you are looking for QuikPay or Commerce Manager, View the <u>QuikPay</u> section.

The student can view when and how manual and system payments were applied. They can also print a payment summary for the calendar year or a date range.

Navigation

- Click View Details in the top right corner of the tile.
- Select the **Payments Made** tab.



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Activity Details				
Maya Mercer Student ID: 11877				Term:
View Payment Summar	у		Nelnet Payn	nent Processing Policies
Schedule Transaction	is Balances Payment	s Made Changes		
Payments Made				
Past 90 Days	•		Successful	•
Expand All Collapse	e All			
✓ 28 Sep	Payer: Maya Mercer	Online Payment	Amount: \$2,000.00	View Confirmation
🗸 25 Sep	Payer: Maya Mercer	Online Payment	Amount: \$40.00	

Viewing payments

Filtering payments

The payments tab includes system processed payments and manually applied payments.

Payments displayed can be narrowed down from either drop-down list.

- In the date drop-down list, select the date range of payments you want to view. Options are:
 - All
 - Past 30 Days
 - Past 60 Days
 - Past 90 Days
 - Date Range Enter in the specific date range desired
- In the type of payment drop-down list, select the type of payment you want to be displayed. Options are:
 - All
 - Successful
 - Unsuccessful

Payment details

- Click the expand button (v) to view the account detail for each item.
- Click the payment description link to view payment detail.

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By clicking the link in the **Description** column, a **Payment Information** screen will appear with details about the payment. For processed payments, that includes the financial account information, but not the full account number.

ayment Information	ı		:
Payment Amount Account Holder Name Bank Name Account Type Routing Number Account Number Submit Date		\$2,000.00 Maya Mercer Wells Fargo Checking 104000058 XXXXXXXXXXX2211 27 Sep	
NAME	DESCRIPTION	F	AMOUNT PAIL
Maya Mercer	Tuition and Fees - Fall		\$2,000.00
		Close	

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Printable payment summary

Enterprise provides a document that allows a user to easily view a summary of payments for a specific date range. To view this document, click **View Payment Summary** on the **Activity Details** page.





Next, enter the desired date range. To print the document, click Print.

Payment Summary

The Payment Summary report is for informational purposes only. It includes payment activity applied to the balance owed to or services rendered by Nelnet Community College during the selected time frame.

Student: Alexa Roxes 1 Aviation Dr Lincoln, NE 68505 USA				Nelnet Community College 121 S 13th St Lincoln, NE 68505 USA
Date Range				
Start Date	End Date		View	
Alexa Roxes - \$5,970.00				
Fall	\$5,520.00			
ACCOUNT	TOTAL			
Tuition and Fees	\$5,520.00			
Spring	\$100.00			
ACCOUNT	TOTAL			
Tuition and Fees	\$100.00			
Winter	\$350.00			
ACCOUNT	TOTAL			
Tuition and Fees	\$350.00			

🔒 Print