

Department _____

Rater _____

Please return to U108B by _____

Instructions

The Faculty Personnel Committee is evaluating the teaching, scholarly or creative work, and university and community service of the above-named faculty member. Would you please assist us in this evaluation by submitting a confidential assessment on the enclosed forms. While your opinions are of interest, of equal interest and importance are the factual bases for those opinions. Unqualified praise without documentation is not very helpful; neither are ratings without substantiation. What is needed is the most accurate description you can give us of the faculty member's performance, including weaknesses as well as strengths.

I. TEACHING

Please evaluate the faculty member's effectiveness in regular classes, in conferences or independent studies, and in advising. Consider such factors as mastery of subject matter, planning for courses, classroom procedures, availability to students, rapport with students, objectivity and fairness, and commitment to and skill at advising. Be sure to indicate the evidence for your judgments.

For Reference Only

CIRCLE THE NUMBER WHICH YOU THINK MOST ACCURATELY RATES OVER-ALL TEACHING EFFECTIVENESS

1	2	3	4	5	6	7	8	9	10
poor			satisfactory				excellent		

II. SCHOLARLY OR CREATIVE WORK

Please evaluate the faculty member's creative or scholarly work. Consider such factors as advancement towards a degree, publications, presentations, work in progress, recitals or programs, professional involvement, and recognition and awards. It is most important that you assess the quality of the faculty member's work, making your standards clear.

For Reference Only

CIRCLE THE NUMBER WHICH YOU THINK MOST ACCURATELY RATES OVER-ALL SCHOLARLY OR CREATIVE WORK.

1	2	3	4	5	6	7	8	9	10
poor			satisfactory				excellent		

III. UNIVERSITY AND COMMUNITY SERVICE

Please evaluate the faculty member's service to his or her department, the university, and the community at large. The quantity and variety of participation are important, but the committee would especially appreciate comments on and evidence of the faculty member's effectiveness in carrying out committee assignments and departmental or special duties.

For Reference Only

CIRCLE THE NUMBER YOU THINK MOST ACCURATELY RATES OVER-ALL UNIVERSITY AND COMMUNITY SERVICE.

1	2	3	4	5	6	7	8	9	10
poor			satisfactory				excellent		

Please rate the following items:

A. Tenure

1	2	3	4	5	6	7	8	9	10
Strongly Oppose		Oppose		Undecided		Recommend		Strongly Recommend	

B. Promotion

1	2	3	4	5	6	7	8	9	10
Strongly Oppose		Oppose		Undecided		Recommend		Strongly Recommend	

C. Merit

1	2	3	4	5	6	7	8	9	10
Strongly Oppose		Oppose		Undecided		Recommend		Strongly Recommend	

D. Retention for Next Year

1	2	3	4	5	6	7	8	9	10
Strongly Oppose		Oppose		Undecided		Recommend		Strongly Recommend	

Additional Comments:

Signature _____

Date _____