OHIO WESLEYAN UNIVERSITY DRUG-FREE WORKPLACE POLICY
EMPLOYEE NOTIFICATION CERTIFICATION

I understand and acknowledge that Ohio Wesleyan University considers the illicit use of drugs as a serious matter, and one that will not be tolerated. Therefore, I acknowledge it is the policy of the University to maintain a drug-free workplace in compliance with the Drug Free Schools and Communities Act Amendments of 1989, 20 U.S.C. 1 145g.

In accordance with this policy, the University:
- Prohibits the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance in the workplace;
- Prohibits any drug abuse offense in the workplace;
- Prohibits the illegal use or abuse of alcohol at work;
- Will take disciplinary action when this policy is violated by employees

Shall deter violations of this policy by:
- Referral for prosecution and/or
- Instituting the appropriate personnel action(s) up to and including dismissal and /or
- Requiring satisfactory participation in an approved drug abuse assistance or rehabilitation program

Requires as a condition of employment that I shall:
- In the case of all Ohio Wesleyan University employees, abide by the terms of this policy statement
- In the case of Ohio Wesleyan University employees working on projects funded by federal grant or contract, notify the Director of Human Resources should I be convicted under a criminal drug statute, where the violation occurred in the workplace no later than five days after such conviction. I also understand that the University will notify, when applicable, the appropriate contracting government agency within ten days of my notifying the Director of Human Resources.

I have received and reviewed the Ohio Wesleyan University Drug-Free Workplace Policy and acknowledge that, as a condition of employment, I agree to abide by the terms of the Ohio Wesleyan University's Drug-Free Workplace as contained herein and as summarized above. I have been issued a copy of this statement.

_____	_____
Printed Name	Date
_____	_____
Signature	Date